

**CORRECTIONAL CENTER CRITERIA FOR
SHERIFF'S OFFICE CIVILIAN APPOINTEES, CONTRACT WORKERS AND VOLUNTEERS**

Applicants, whose current or past conduct could cause embarrassment to the Sheriff's Office, if such conduct were made public, will not be considered.

Conduct deemed inappropriate for access to the Correctional Center include but are not limited to the following:

CRIMINAL HISTORY:

Conviction of any felony or crime of moral turpitude

Conviction of any Class 1 or Class 2 misdemeanor, excluding traffic violations which are discussed separately, or the Virginia State Law equivalent within the last 5 years . *

Conviction of any State Law within the last 24 months (will be evaluated on a case by case basis)

Any individual falling into any of the aforementioned criminal history categories, prior to a conviction that enters a plea agreement to the reduction of charges or enters into a deferred finding may be disqualified from the entry process.

Traffic violations will be discussed separately.

DRUGS:

Any involvement in the sale or distribution of illegal drugs.

Any illegal possession/use of any opiate, cocaine, hallucinogens, or any other schedule 1 or 2 drug, or any derivative thereof, as defined in the Code of Virginia within the last 5 years.

Illegal possession/use of anabolic steroids within the last 3 years.

Illegal possession/use of marijuana or a derivative thereof within the last 24 months.

Current illegal/improper use of any controlled substance including over the counter drugs (medications).

OTHER:

Visible tattoos, brands and body art on the head, face, neck or scalp are not authorized. Such visible markings elsewhere on the body that are prejudicial to good order, discipline and professionalism or are of a nature to bring discredit to the Sheriff's Office are prohibited. Visible tattoos, body art, and brands that are excessive, sexually explicit, or that advocate or symbolize gender, racial, religious, ethnic or national origin discrimination are prohibited; in addition, visible markings that advocate or symbolize gang affiliation, racial supremacy, extremist groups or drug use are likewise prohibited.

Dishonorable discharge from any military service (less than honorable will be reviewed by case)

Any involvement or association in criminal gang activity.

Untruthfulness or the intentional withholding of information on any application, interview, or paperwork associated with the position.

Deliberate inaccuracies or incomplete statements.

Cheating on any examination or testing associated with the position.

Failure to attend any scheduled interview, examination, appointment, or meeting relative to the position. (Absent extenuating circumstances)

Failure to meet criteria for the position.

*Note: Some minor offenses are classified as Class 1 misdemeanors (e.g. littering), but would not result in automatic disqualification. Convictions of this nature would be evaluated on a case-by-case basis in the context of the full investigation/review.

This is not intended to be an exhaustive listing of background criteria.

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CREDIT:

Any person who has filed a Chapter 7 bankruptcy (will be reviewed for cause)

Any person filing a Chapter 13 bankruptcy (will be reviewed for cause)

Any person who has any unsatisfied judgments or garnishments (will be reviewed for cause)