

**Special Instructions - Please read thoroughly before completing application**

Print legibly, Answer all questions

All addresses must be complete - mailing address to include city, state and zip code.

**Sworn applicants** - Driving record - list all tickets regardless of disposition, summons or citations you have received since you have been driving (**not what is on your current DMV transcript**). If you need additional space, include the information on a separate piece of paper. Disposition of the charge means the outcome of the ticket - paid fine, dismissed, or not guilty, etc.

Work history - Include from the time you graduated from high school to present day. If there is a gap in your employment include it; example - full time college student, unemployed, stay at home with children. We are looking for a chronological order of your employment. If you were in the military, you do not need to list each command just the date of original entry to date of separation. We will request to see your original DD214 and the last three evaluations when you submit your application.

Once you have completed your application bring it to the Human Resources Office with the following **ORIGINAL** documents:

Driver's license	Social security card
Birth certificate	High school diploma/GED
College transcripts (student copies accepted)	DD214 with last three military evaluations
DCJS certificate for State Certified Deputy with last three evaluations and any related training certificates.	

**Applications that are mailed in must include certified true copies of the above documents.**

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**